**Job spec:** Senior IT Governance Specialist

The successful applicant will join the global IT GRC & Information Security team with a primary focus on IT Governance. The role includes exposure to a number of other IT GRC and Information Security disciplines as set out below.

**Responsibilities:**

- **IT governance** (primary focus area)
  - Custodian of IT governance and IT process governance frameworks.
  - IT policy creation, review, update, awareness and monitoring.
  - IT process analysis and improvement.
  - IT governance reporting.
  - Internal and external audit liaison.
  - Administration of key IT processes:
    - E.g. change management, incident management, policy exception management, etc.

- **IT risk management** (secondary focus area)
  - Main risk management responsibility is to identify improvements and breakdowns in IT governance elements with significant business impact and feed into IT risk management function.

- **Information security** (secondary focus area)
  - Selected information security monitoring activities.
  - Information security governance monitoring and reporting.
  - Provide inputs into IT disaster recovery process.

- **IT compliance** (secondary focus area)
  - Knowledge of Australian Privacy Principles, POPI, PCI DSS, APRA and other regulations, etc.
  - Clarify IT legislation to Compliance division where necessary.

**Qualifications and experience:**

- Minimum 6 years’ experience in IT Governance role.
- The following competencies and qualifications are required for the position:
  - B.Sc (IT, Computer Science or Engineering), B.Com (Informatics or Information systems) or equivalent degree.
  - CGEIT, CRISC, CISA or equivalent IT governance and risk management certifications.
  - In depth exposure to and experience with application of industry accepted IT governance standards (e.g., COBIT, ITIL, TOGAF, King III or similar).
  - Qualifications or certification in line with above responsibilities is advantageous.
- Experience in the insurance industry is advantageous.

**General Requirements:**

- Have an overall passion for technology.
- Finding creative and innovative ways to solving problems.
- Candidate must be thorough and give attention to detail.
- Good business writing and presentation skills.
- Analytical thinking and the ability to break down the components but still be able to see the bigger picture.
- Customer focused and the ability to build working relationships quickly.
- Achievement driven and delivery focused while maintaining the required quality.
- Contributing to team success by motivating others.
- Candidate should demonstrate the ability to plan and manage a multitude of tasks.

Applicants may submit their CV’s at outsurance.pnet.co.za.