Position Title: Manager – Governance / Risk / Compliance

Carolinas HealthCare System

Position Description:

This position is responsible for oversight and coordination of the Governance, Risk and Compliance program with IS Security. This position has several principle accountabilities as outlined below.

This position reports to the IS Security CISO

PRINCIPAL ACCOUNTABILITIES:

Technical Expectations/Professional Practices:

- Directly responsible for procedures and controls to assure compliance with applicable regulatory and legal requirements as well as good business practices.
- Establish and oversee formal risk analysis and self-assessments program for various Information Services systems and processes.
- Help ensure compliance with HIPAA, PCI and the NC Identity Theft law.
- Establish and oversee a formal vulnerability and testing program.
- Liaise with Internal Audit, Corporate Compliance, Office of General Counsel and Risk Management to remediate new and outstanding issues; track security-related issues in the electronic GRC system.
- Oversee Carolinas Healthcare System’s security policies, standards, guidelines and baselines. Ensure policies are reviewed and updated regularly.
- Promote and monitor our corporate wide IS Security awareness program.
- Develop, promote and monitor the Carolinas Healthcare System Electronic Records Retention program. Work with business units to ensure data is properly classified.
- Maintain expertise on security trends through training, research and development in order to mitigate potential security exposures.
- Manage, coach, lead and develop a small staff of GRC personnel.
- Train other staff and external clients as necessary.

Administrative Expectations:

- Ability to work independently with or without direction and/or supervision.
- Ability to prioritize and multitask. Flexibility and adaptability in work approach.
- Calmness and clarity of thought under pressure and ability to maintain confidentially.
- Strong written and verbal communication skills.
- Demonstrated leader with team-oriented interpersonal skills; ability to effectively interface with a broad range of people and roles.
- Accept responsibility and personal accountability.
Background / Qualifications:

- In-depth understanding of HIPAA, PCI, NC Identity Theft law as well as industry security frameworks.
- Advanced knowledge of risk assessment design and delivery.
- A bachelor’s degree required; graduate degree or courses a plus
- Professional security management certification: CISSP or CISA preferred.
- Knowledgeable of governance, risk and compliance systems and how to design a GRC framework.

Previous Work Experience:

- 5 or more years of progressive Information Security work experience.
- Healthcare experience preferred.

Contact
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