Guide to ISACA’s Questions, Answers and Explanations Databases on ISACA PERFORM

Contents
Course Home screen: .................................................................................................................. 2
Study Plan (Structured): ........................................................................................................... 3
  Answering and reviewing questions in the Structured Study Plan: ........................................... 4
Study Plan (Adaptive): ............................................................................................................... 5
  Answering questions in the Adaptive Study Plan: ................................................................. 6
  Reviewing questions in the Adaptive Study Plan: ................................................................. 7
Practice Dashboard: ................................................................................................................... 9
  Practice Reports: .................................................................................................................... 10
Tests: ......................................................................................................................................... 11
Game Center: ............................................................................................................................ 14
Flashcards: ............................................................................................................................... 15
User Portal: ............................................................................................................................... 17

Note that this guide is applicable to Questions, Answers and Explanations Databases purchased after 27 October 2020 and accessed via ISACA PERFORM.
Course Home screen:

The following information is available via the Course Home screen:

- Percentile rank, relative to other learners using the database
- Average score on practice questions in the database
- Average score on timed practice exams in the database
- Top score on the Elimination game
- Progress in a study plan
- Number of days until target
- Progress toward today’s knowledge goal

Learners can perform the following actions from the Course Home Screen:

- Change my exam date
- Launch my next study task
- Navigate the system via the course menu on the lefthand side of the screen, the “Go to User Portal” link at the top of the screen, or any of the menu options in the upper righthand corner of the screen
Study Plan (Structured):

The structured study plan is intended to guide a learner through all content within the database in a linear fashion. The daily knowledge goal within the structured study plan will change based on how many days remain until a user’s identified target date.

Content is broken out into domains, and sub-categories within those domains. Each domain will have a set number of tasks, based on the number of questions within that domain.

Once a user has completed all questions within a domain, the domain will have a checkmark and appear collapsed in the study plan, as shown with “IT Resources” in this screenshot.
Answering and reviewing questions in the Structured Study Plan:

Users can click “Study Task” to launch their next question grouping. They will then see a question screen like this:

Users click the answer button that corresponds to their choice, then click the confirm button to see if they have chosen correctly. In the structured plan, users have hints available to them by clicking the lightbulb icon on the question screen. Learners have a limit of 10 hints per category, and include:

- 50/50: removes half of the incorrect answers from the answer choices
- Checkmark: checks to see if a learner’s selected answer choice is correct
- Popular: wiggles the most popular answer choice

Users can also highlight content within the structured study plan questions. By default, users are shown answers and justifications upon clicking the confirm button in the structured plan. Users can turn this review functionality off via the Review Answer toggle above the answer choices.
The adaptive study plan is intended to guide users through as much content as necessary to demonstrate mastery of the material. Upon selecting the adaptive study plan, learners will be asked to take the adaptive assessment, which consists of 5 questions from each knowledge set. Knowledge sets are then ordered based on the learner’s performance on the assessment, as well as that category’s relative weight as determined by the certification exam weights. The learner’s level of mastery in each knowledge set is displayed in the plan.

In the example above, the learner is at a Beginner level in most knowledge areas and has achieved Advanced understanding of the Benefits Realization: IT Performance and Oversight & Performance Metrics category. The learner has completed all questions in the IT Resources: IT Resource Planning & Optimization category as shown by the green “Completed” box in that row, but still has a Beginner level of understanding in that area. Clicking the Completed box will give the learner the option to review questions that have previously been answered in that category.
Answering questions in the Adaptive Study Plan:
Questions in the Adaptive Study Plan are answered in much the same way they are in the structured plan, but in the adaptive plan, learners do not review questions as they answer them. Instead, they can see their level of mastery change via the bar at the top of the question screen.
Reviewing questions in the Adaptive Study Plan:

When a user has finished their study session and clicks Done Practicing, they are taken to their session dashboard:

On this dashboard, a learner can see:

- Percentage of questions answered correctly in that study session
- Number of questions answered during that study session
- Average answer time, as well as average answer time for questions answered correctly and incorrectly
- Average session duration
By clicking “Review All,” a learner will be able to review every question, answer, and explanation from that particular session:
Practice Dashboard:

On the Practice dashboard, learner’s information is aggregated from both the Structured and Adaptive study plans. Learners can see:

- Percentage of questions that have been completed
- Percentage of questions that have been answered correctly
- Average answer time, as well as average answer time for questions answered correctly and incorrectly
- Average session duration
- Percentage of questions that have been completed in each domain and sub-category
- Percentage of questions answered correctly in each domain and sub-category
  - Clicking into each domain or sub-category allows the user to see metrics and review questions from that specific area, as well as drill into reporting on question categories within that area.
Practice Reports:
From the Practice dashboard, learners can click “Reports, which gives additional information about practice scores over time, and the ability to review every session the learner has attempted.
Tests:
Learners have access to two timed practice exams in their database.

Exam questions will appear in a similar format to those in the study plans; each question has four answer choices. A timer at the top of the screen displays time remaining to complete the test. The learner can check the “Revisit Later” box to mark items they wish to return to before submitting the test for grading.
After all questions have been answered, the progress bar at the top of the screen will reach 100% and the learner will move to the “Review & Finalize” screen. Any items that were marked to revisit will have a red circle indicator as shown below, and the learner can click any question to go back to that question and confirm or change an answer.

After the learner has answered and reviewed all questions, the practice exam is submitted for grading.
After submitting the practice exam, data points will be shown on a test dashboard. Under category scores a learner can see how they performed in each domain and sub-category.

Learners can reset their test questions and retake an exam at any time.
Game Center:
Learners have access to 8 games in the Game Center. High scores in each game are shown on a learner’s Course Home screen.

Most of the available games utilize the database flashcard set to reinforce terms and definitions. Elimination is a question-based game; in this game learners have the option to choose to play within a Domain, or within a sub-category.
**Flashcards:**

Learners have access to a flashcard bank of terms and definitions to aid in their study.

Each flashcard initially presents a term, and when the learner clicks on the flashcard, they see the definition of the term. On the definition side of the flashcard, learners can indicate if they answered correctly, incorrectly, or only partially correctly.
Learners can filter the flashcard set to only show those cards which they answered correctly, incorrectly, or only partially correctly. The deck can be shuffled to appear randomly, or the learner can choose to utilize adaptive mode. In adaptive mode, the flashcards will present in an order adapted to the learner’s indication of their confidence on the flashcard set, prioritizing those the learner has not yet seen and those that they have a low confidence on.
**User Portal:**

At any time, a learner can navigate back to the User Portal via the link in the upper right-hand corner of their screen. In the user portal, learners will see all classes they have available in ISACA PERFORM. Users can also access their ISACA webinars and live trainings via the “My Events” tab.